

Drop off and Pick up procedures

For your safety, please follow the directions of the CLC officers or the JLC Staff members and only unload students when told to do so.

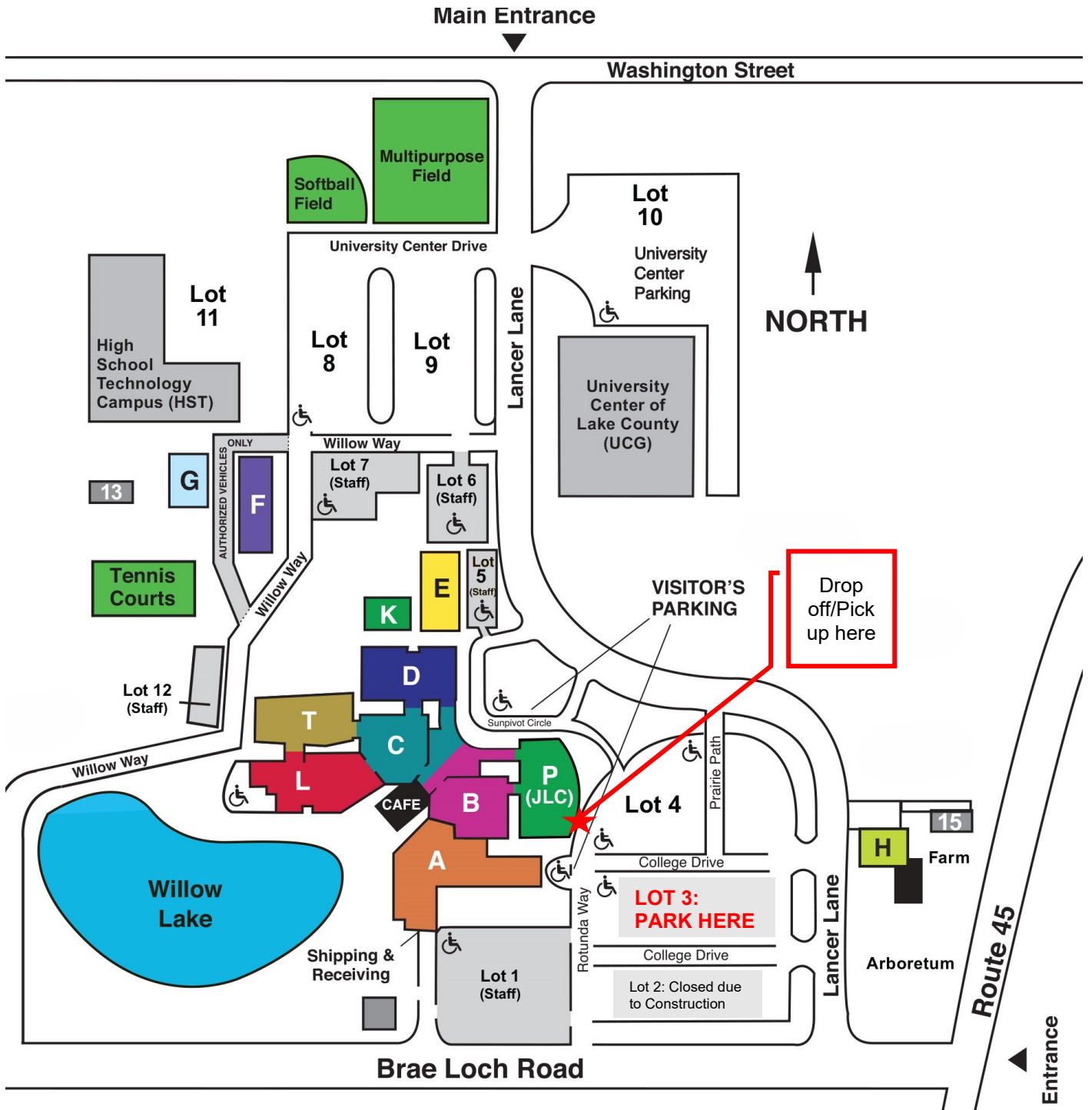
Buses are to **drop off** and **pick up** the students at the East Side of the Building on Rotunda Way, between the Stop signs. **You will need to access Rotunda Way by making a loop through Sunpivot Circle.**

We need to keep Sunpivot Circle clear for Pace buses, so please do not stop or begin to drop off students until you have reached the designated drop off/pick up area.

Since Lot 2 is under construction, buses can park in **Lot 3**. Teachers, please be sure you have your bus driver's phone number to ensure you can communicate with them.

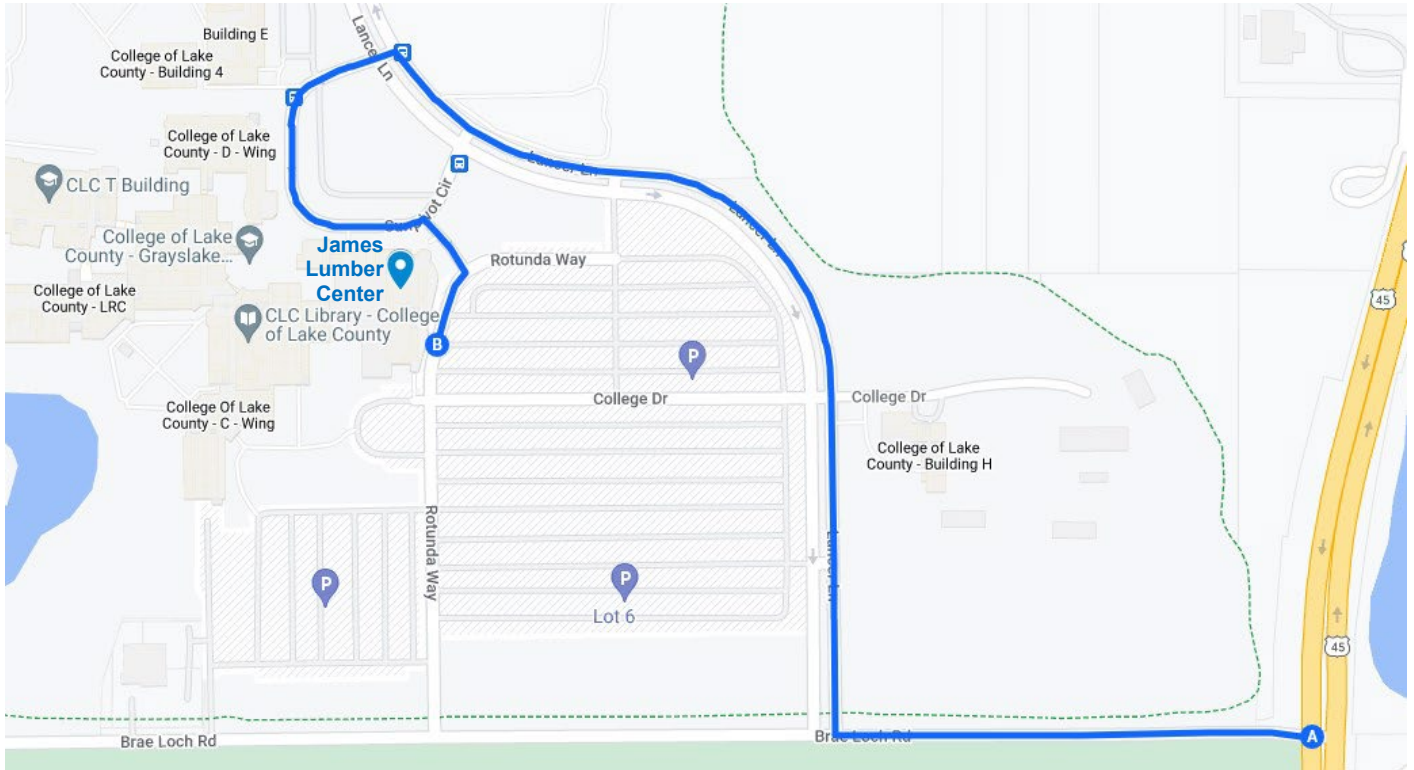
On the next page is a general map of the campus with the drop off point labeled. Pages 3 and 4 contain specific directions to access the drop off point, depending on the direction that you are coming from. For a detailed, interactive map, please visit tinyurl.com/jlcbus.

Please reach out to clcboxoffice@clcillinois.edu with any questions. We are looking forward to hosting your group!



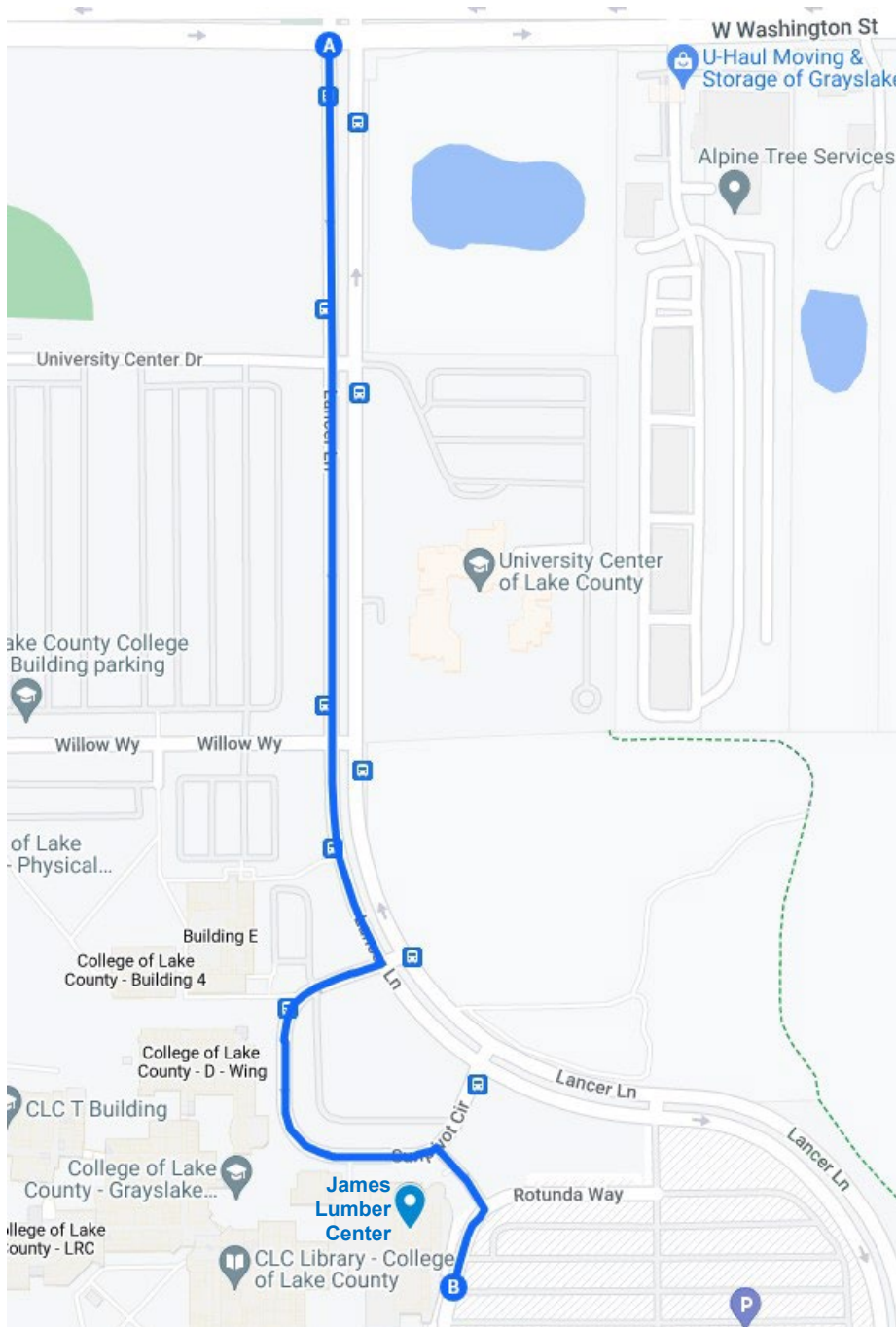
Directions to Drop Off Point if coming from Route 45

1. Turn onto Brae Loch Rd.
2. Turn right onto Lancer Lane.
3. Continue driving until you reach Sunpivot Circle, a one-way circular drive.
4. Turn left onto Sunpivot Circle. **(Do NOT stop in Sunpivot Circle. You will block the Pace buses.)**
5. Turn right onto Rotunda Way.
6. Continue until you reach the second stop sign or a member of JLC staff flags you down.



For a detailed, interactive map, please visit tinyurl.com/jlcbus.

Directions to Drop Off Point if coming from Washington Street



1. Turn onto Lancer Lane.
2. Continue driving until you reach Sunpivot Circle, a one-way circular drive.
3. Turn right onto Sunpivot Circle. **(Do NOT stop in Sunpivot Circle. You will block the Pace buses.)**
4. Turn right onto Rotunda Way.
5. Continue until you reach the second stop sign or a member of JLC staff flags you down.

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